

## TREATY OF RENO - POLICY AND PROCEDURE

This arrangement is between CMG and all the approved international regions for the exchange of two registrations at each other's conferences.

### **Who qualifies to enter into this agreement?**

1. All international regions associated with CMG.
2. The international region must have bylaws that have been approved by CMG.
3. The international region must be incorporated in its own country as a non-profit corporation or the equivalent in that country.
4. The international region must be a region in good standing, i.e. not under investigation, having tax problems, etc.

### **Who does this agreement cover?**

This agreement covers two people: one speaker and one officer. An officer is defined as a member of the Board of Directors, including the General Chair of that year's conference.

#### **Speaker**

1. The speaker being sent to the CMG conference is the international region's best paper winner. If not, then the person coming is agreed to by the CMG President and International Region President.
2. The speaker being sent from CMG to the international region conference is at the CMG President's discretion, considering input from the international region.

#### **Officer**

1. This is a person who is on the current Board of Directors, including the current year's General Chair.
2. This person is not filling a speaking position.
3. If this person is also requesting to speak, both the sending and receiving CMG must agree they want a second speaker for their program.

### **What does the agreement cover?**

The agreement provides for complimentary full week registration for two people for the main conference. Sunday Workshops are not included.

## **What are the CMG Registration and Approval Process?**

Once the speaker and officer have been selected:

1. All international registrations covered by this agreement are sent to CMG Headquarters.
2. CMG Headquarters will get the Vice President to approve and sign the registration.
3. Registrations are required to be in headquarters by the early registration deadline.
4. Speaker (additional process)
  - a. If the international region intends to send a speaker to CMG, they must notify CMG headquarters by July 1<sup>st</sup> so a slot is reserved for them in the conference program at agenda scheduling weekend. The July 1<sup>st</sup> date is only a position-holding function and no registration or name is required at that time.
  - b. If CMG does not hear from an international region by July 1<sup>st</sup> a slot will not be held in the conference program.
  - c. If the international region is planning on sending an officer to present at the conference, they must also get approval by July 1<sup>st</sup>.
5. CMG will follow all procedures required by the international groups for our speaker and officer registrations.