Optimizing IT Infrastructures: Management, Virtualization, and Cloud Computing

CMG’11 Update

October, 2011
by Nell Owens, CMG’11 Assistant Program Chair

The Program Committee is currently reviewing a record number of late-breaking papers and attempting to squeeze more content into an already exceptional lineup of speakers. The final agenda will be available at http://www.cmg.org/cgi-bin/agenda_2011.pl on the CMG website soon. Additionally, Early Bird Registration has been extended through October 31st. So check out the program and plan join us at CMG’11 in Washington, DC this December for the best training you can find! Register for the conference and reserve your hotel room at the Gaylord National today!

Going to CMG’11? We could use your assistance!

The Conference Committee needs help on site in Washington DC. We are in need of volunteers for all on-site positions: Onsite Mentors, Session Chairs, Session Monitors, Workshop Session Chair (must be a registered workshop attendee), Signs, Meal Access Control, and Collectibles.

If you would like to volunteer to be a session chair or monitor, you can view the available sessions and sign up at these web sites for session chair and session monitor. For other volunteer positions, please complete the form at volunteer and we will contact you.

Volunteering is a great way to network. Make it YOUR conference. Volunteer today!

Overview of Duties:
OnSite Mentor: Be willing and available to listen to and critique the author’s presentation prior to their scheduled conference session. Approximately 1-2 hours at the conference.

Workshop Session Chair: Must be registered for Workshops. Make initial contact with the author prior to the conference. Chair the session to introduce and thank the author. Do an attendance count. Collect W4 forms. Approximately 31/2 hours at the conference (Monday morning)

Session Monitors: Check assigned room prior to the session to ensure the necessary equipment is in place and working. Make sure that the speaker and the Session Chair have arrived. Check badges as attendees enter the room and collect the session evaluations at the end of the sessions. The Session monitor carries a radio to contact Session Control if there is a problem. Approximately 2-4 hours at the conference (all one morning or all one afternoon)
**Session Chair**: Make initial contact with the author prior to the conference. Chair the session to introduce and thank the author. Do an attendance count. Approximately 1-2 hours at the conference.

**Signs**: Responsible for placing signage before and after the sessions. Approximately 30 minutes at the conference per day during lunch, breaks, and in the evening.

**Meal and PARS Access Control**: Check badges and take tickets at entry for breakfast, lunch and/or PARS. Approximately 1 hour at the conference (early access given to eat meals).

**Collectibles**: Assist in the collectibles area. You get to give away the give-aways! Approximately 1-2 hours at the conference.